

## **Admission Procedure for U.S. Students**

The application for admission and all associated documentation should arrive at the University at least 21 days before the first day of class (see Academic Calendar in this catalog). Applicants are considered based on individual merit, without regard to gender, age, religion, creed, race, ethnic origin or disabling conditions. This policy applies to all matters within the University.

Prospective students must submit the following:

- A completed application form.
- A copy of applicant's birth certificate or current driver's license/identification card.
- Official transcript(s); photocopies cannot be accepted. Transcripts must be mailed or digitally submitted to the University directly from the registrar's office of the institution(s) where credit was earned.
- Full-face, personal photograph.
- An application fee payable to the Texas Health and Science University as outlined for each program. This fee is non-refundable.
- A one-page, double-spaced letter of interest from the applicant, explaining why he/she desires to attend the Texas Health and Science University.
- Telephone or personal interview with the Academic Dean or other official of the University.
- Two letters of reference.
- An evaluation of any foreign credentials showing equivalency to the educational system of the United States. All foreign credentials must be evaluated by a credential service that is a member of the National Association of Credential Evaluation Services (NACES), AACRAO International Education Services (prior to 2016), or a member of the Association of International Credential Evaluators (AICE), for equivalency to college or university transcripts in the U.S. All credentials submitted to the University are retained by the University.

Upon acceptance into the program, the student must sign and return the enrollment agreements and schedule a time for registration, at which time the plan of study will be discussed.

## **Admission Procedure for International Students**

All international students are required to adhere to the regulations of the U.S. Department of Homeland Security. University procedures and regulations for non-U.S. citizens must also comply with federal law; therefore, admission requirements for international students, including permanent residents, differ from those for United States citizens. All foreign credentials must be evaluated by a credential service that is a member of the National Association of Credential Evaluation Services (NACES), AACRAO International Education Services (prior to 2016), or a member of the Association of International Credential Evaluators (AICE), for equivalency to college or university transcripts in the U.S. All credentials submitted to the University are retained by the University.

Admission of an international student to the University requires the following documents. The University will issue an I-20 upon receipt of:

- A non-refundable application fee of \$150.00 (USD) and a \$250.00 (USD) fee for the evaluation of credentials, transcripts, and other overseas documents.
- A completed application for admission.
- One (1) official transcript in English translation sufficient to establish the completion of the equivalent of at least 60 semester credits at the undergraduate level; such transcript must be mailed to the University from the institution where the coursework was completed. If the official transcript is not available in English, contact the Admissions Coordinator for further assistance.
- Proof of sufficient financial resources for educational and personal expenses.
- Proof of English language competency. A student may be accepted into the program if he or she satisfies one of the following indicators:
  - Speaks English as his or her official or native language.
  - Graduates from a U.S.-accredited high school.
  - Transfers from or holds a degree from an institution accredited by an agency recognized by the U.S. Department of Education or from an English language institution in another country.
  - TOEFL English language proficiency iBT score of 50 or higher or IELTS score of 5.5 or higher.